

# Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY CITY HALL

DATE: **August 21, 2024**

TIME: **7 PM**

## ORDER OF AGENDA

**1.0 Call to Order** by President Heather Weber at 7:00PM; others present were board members Steph Curtis, Shane Balken, Stacy Honer, Jim Boyce, and Cecil Mosher; Absent: Craig Sullivan.  
Guests: Patrick Lee, Jordan Barry, John Reber, Rachel Puff

### **2.0 Approval of Agenda**

**Honer moved to approve the agenda with the following additions: 6.3 Schleeter lot, 7.2.2 Fitness Center payments, 7.5 Vendor Show/Turkey Bingo, 7.6 – Santa Day, Boyce seconded, motion carried.**

### **3.0 Approval of Minutes and Financial Reports**

3.1 Approval of July meeting minutes

– **Motion to approve by Boyce, 2<sup>nd</sup> by Honer and carried.**

3.2 Review and Approval Financials

3.2.1 - Checking and Savings - Statement of Checking reviewed. Checking balance is \$200,772.33, savings balance is \$9,518.15.

**-Curtis made a motion to approve financials, seconded by Boyce, motion carried.**

### **4.0 Committee Reports; if any**

4.1 Social Media and Marketing –Curtis will share posts about Turkey Bingo and house progress.

4.2 Housing and Consumer Services – Curtis and Honer gave a brief update on the RAEDA house.

4.3 Workforce and Commercial Development – No report.

4.4 Events and Fundraising – No report

### **6.0 Old Business**

6.1 Home at 214 1<sup>st</sup> Ave NW

6.1.1 Curtis and Honer met with Carl and picked out cabinets and counter tops. It was decided to do all vinyl plank flooring versus refinishing any of the hardwood floors for cost savings and room transitions. The staircase will still be refinished. Electrical is near completion and sheetrock will begin. The projected finish date is the end of October.

6.2 – Prairie Days Wrap up

6.2.1 Event Review – Each event was reviewed, and the group discussed changes for next year.

**Special Olympics-** Went well, will plan to do again next year in conjunction with the community meal hosted by the Lions Club.

**Fireworks** – Very satisfied with the fireworks show, may need to find funding unless the RFD is willing to continue to support it.

**5K-** There were 16 participants, will try again next year to hopefully increase numbers. The Booster Club didn't have many expenses, so it was profitable.

**NLLC Breakfast** – They had a good turnout and sold the remaining food at the park.

**Vendors** – A good variety of vendors, two didn't attend due to hot weather. Food vendors didn't have beverages, something to make sure of for next year.

**Inflatables** – Not cost effective for the participation. Curtis will work with next year's post prom group to do yard games, races, etc. and spend money on prizes.

**Pedal Pull** – Went well with good participation.

**Bingo** – Very good participation – moved to the REC due to hot weather. Plan to do again next year.

**Car Show** – Seemed to have good participation, plan to go back to the morning time slot next year.

**RFD Burger feed** – Served a little less this year, could be due to later in the day, will plan to go back to earlier time slot next year.

**Kinda-like-Olympics** – Four teams participated, was a lot of fun and would potentially do again. An online registration form was suggested for this event.

**TC Street Dance** – The street dance numbers were not as high as anticipated. Two members attended and requested to move Prairie Days weekend to June of 2025. The July weekend we are currently on has several other town celebrations, fairs, car shows, etc. After discussion, it was the consensus of the group to hold Prairie Days June 20-22, 2025. The REC Coordinator will be notified to hold that date.

**Financial Review**-Full financial review will occur at future meeting once new treasurer has opportunity to create full reports.

## 7.0 New Business

### 7.1 Vacancy for Leadership Team

Travis Olson has stepped down from the leadership team due to other commitments. He will continue to support RAEDA when he's available but will no longer be a voting member. **Balken moved to add Cecil Mosher to the Leadership Team, Honer seconded, motion carried.**

### 7.2 Expenses for payment

The following invoices were presented for payment:

- Rothsay Reginal – PD Ad - \$168.00
- Otter Tail Power – Electric bill for property at 214 1<sup>st</sup> Ave. \$56.72
- Otter Tail Power - Electric bill for property at 214 1st Ave. \$75.72
- Otter Tail Power – Printing and mailing of The Enterprise \$3092.46

**-Weber made a motion to approve invoices, Curtis seconded, motion carried.**

**Boyce made a motion to authorize the Treasurer to pay regular invoices under \$250.00 without prior board approval. Anything outside of normal business will be brought to the RAEDA board for approval, Weber seconded, motion carried.**

#### 7.22 Fitness Center Payments

Membership payments for the REC have been coming into the RAEDA checking account. The City has been attempting to change the account that they are being deposited but has had issues with the company. Weber will work with the REC Coordinator and City to get this information changed to the proper account. Honer will work with the City to get the funds transferred that are currently in the RAEDA account.

#### 7.3 CEDA Proposal for strategic planning/housing development

Curtis contacted CEDA and requested a proposal for a strategic plan. Curtis inquired with SVEDA to see if there is any funding available for this type of project. The RAEDA board is interested in pursuing the plan if there is funding available. Curtis will ask SVEDA how to apply for funds, the terms and conditions, and bring the information back to the group. CEDA will be invited to a board meeting to share the process if the plan is to move forward.

#### 7.4 City Beautification Discussion

Discussion was held on assisting with beautification efforts for the city. The Prairie Chix did planters this year. Ideas were discussed to motivate community members like "Yard of the Week". This discussion will be ongoing.

#### 7.5 Vendor Show and Turkey Bingo – November 16<sup>th</sup>

The REC Coordinator is asking for donations and volunteers for this event. **Curtis made a motion to donate \$50, Honer seconded, motion carried.** Members are encouraged to contact Kellie Barry if they can help Friday night or Saturday.

#### 7.6 Santa Day

The Prairie Chix are planning to host Santa Day on December 7. RAEDA will host the tree lighting ceremony at the Prairie Chicken. More details will be planned at a later date.

### **8.0 Adjourn 9:00 PM**

**Motion by Boyce; 2<sup>nd</sup> by Honer and Carried**

**Respectfully Submitted**

**Stephanie Curtis; RAEDA Board Member**