

Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY CITY HALL

DATE: **December 18, 2024**

TIME: **7 PM**

ORDER OF AGENDA

1.0 Call to Order by President Heather Weber at 7:04 PM; others present were board members Steph Curtis, Cecil Mosher, Shane Balken, Jim Boyce, Stacy Honer
Absent: John Reber

2.0 Approval of Agenda

Balken moved to approve the agenda seconded by Curtis, carried.

3.0 Approval of Minutes and Financial Reports

3.1 Approval of November 20, 2024, meeting minutes

– **Motion to approve by Balken, 2nd by Weber and carried.**

3.2 Review and Approval of December 3, 2024, Special meeting minutes

–**Motion to approve by Balken, 2nd by Weber and carried.**

3.2 - Checking and Savings - Statement of Checking reviewed. Balances will be updated next month after the new account is opened and fitness center funds get removed.

–**Balken made a motion to approve financials, seconded by Mosher, motion carried.**

Honer stated that he purchased a new furnace filter for the EDA house this past month.

4.0 Committee Reports; if any

4.1 Social Media and Marketing –Curtis will do a year-end post of the giving opportunities through the WCI fund.

4.2 Housing and Consumer Services –Discussion was held on future plans after the current home sells. There will be more strategic planning in 2025 around that.

4.3 Workforce and Commercial Development – No report.

4.4 Events and Fundraising – Prairie Days meeting was held before this meeting.

6.0 Old Business

6.1 Home at 214 1st Ave NW – Curtis gave an update on the progress. The final projects are finishing up and will be ready to list with a realtor by the end of the month. DJ Holland will be the listing realtor. **A motion was made by Boyce to nominate Curtis and Weber to act as representatives during the selling process and to be points of contact, sconed by Balken, motion carried.** The listing price will be \$279,900. An open house will take place on December 29 for both community and prospective buyers.

6.2 – Fitness Center Fees – Honer will work with Farmers State Bank to get the new account opened. Weber will also assist where needed.

6.3 SVEDA JPA Loan – Curtis has not heard whether the request was approved. She'll follow up with Justin Neppel prior to January's meeting.

6.4 Fall edition of the Rothsay Enterprise – Due to delays, the next edition will go out Q1 of 2025.

6.5 – Grocery Store – Balken met with Maple River Grain and Agronomy to look at the office building and old fueling station. Due to the railroad right of way, this is not a viable location for a grocery store.

7.0 New Business

7.1 Election of New Officers

Curtis was nominated to take of the President's role beginning January 1, 2025. A motion was made by Boyce and seconded by Weber, motion carried. Curtis nominated Weber to take over the Secretary role, seconded by Balken, motion carried.

Honer will remain in the Treasurer position.

7.2 –Board Vacancy – Due to Balken being elected to Mayor, he will step down as an active board member and move into a supporting role. **Boyce made a motion to nominate Rachel Puff as a board member, Weber seconded, motion carried.**

7.3 – January Meeting, WCI Onboarding and Operational Guidelines- Onboarding is expected to take approximately one and a half hours. Next month's Prairie Days meeting will be canceled to accommodate this agenda item. WCI will attend from 6-7:30 followed by the regular EDA meeting.

8.0 Action Item Takeaways

- Weber and Curtis will talk to DJ Holland regarding house sale and items that need to be done for that.
- Balken will continue to work on The Enterprise.
- Hone will work with Farmers State Bank on settling the REC fees and transferring funds to a new account.

9.0 Adjourn 8:35 PM

Motion by Balken, 2nd by Boyce and Carried

Respectfully Submitted

Stephanie Curtis; RAEDA Board Member

Rothsay Areawide EDA Prairie Days MEETING

Approved Minutes

ROTHSAY CITY HALL

DATE: **December 18, 2024**

TIME: **6 PM**

Attendees: Jim Boyce, Heather Weber, Stephanie Curtis, Cecil Mosher, Stacy Honer

Order of Agenda

1.0 Call to Order: Weber called the meeting to order at 6:03 p.m.

2.0 Committees

2.1 Social Media and Marketing- "Save the Date" posts will start in January and February.

2.2 Events – No report.

2.3 Sponsors and Fundraising – A sponsorship letter was discussed to be sent out after the new year. There will be different levels of sponsorship, such as Platinum, Gold, Silver, and Bronze. Once the letter is written, Cecil will help disburse and have discussions with the business community and clubs and organizations.

2.4 Volunteers- No report.

2.5 Vendors- No report.

2.6 Alumni Auction – No report.

3.0 Old Business

Alumni Gathering Discussion – After discussing a possible live auction event/fundraiser the Friday night of Prairie Days, it was decided to move towards an "All School" social event at the REC center. Ideas discussed were looking for alumni for different aspects (caterer, entertainment, etc).

4.0 New Business

5.0 Action Item Takeaways

- Start drafting the donation/sponsorship letter.
- Get "Save the Date" posts scheduled for social media.

6.0 Adjourn – Honer made a motion to adjourn the meeting, Mosher seconded it, motion carried.