

Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY CITY HALL
DATE: **October 23, 2024**
TIME: **7 PM**

ORDER OF AGENDA

- 1.0 **Call to Order** by President Heather Weber at 7:00PM; others present were board members Steph Curtis, and Cecil Mosher; Absent: Stacy Honer, Craig Sullivan, Jim Boyce, Shane Balken
Guests: Rachel Puff, John Reber
- 2.0 **Approval of Agenda**
Curtis moved to approve the agenda, seconded by Mosher, carried.
- 3.0 **Approval of Minutes and Financial Reports**
 - 3.1 Approval of September meeting minutes
– **Motion to approve by Weber, 2nd by Mosher and carried.**
 - 3.2 Review and Approve Financials
 - 3.2.1 - Checking and Savings - Statement of Checking reviewed. Checking balance is \$129,603.27, savings balance is \$9,518.15.
-Mosher made a motion to approve financials, seconded by Curtis, motion carried.
Mosher presented a bill for \$120 for Signworks for updated Prairie Days 2025 signs, **Weber made a motion to pay the invoice, Curtis seconded, motion carried.**
A bill from Otter Tail Power was presented for \$2,592.46, **Mosher made a motion to pay the invoice, seconded by Curtis, motion carried.**
- 4.0 **Committee Reports; if any**
 - 4.1 Social Media and Marketing –Curtis will do Facebook posts on the house progress and share information about Santa Day and the Tree Lighting Ceremony coming up on November 30.
 - 4.2 Housing and Consumer Services –Curtis shared about a house for sale in Barnesville to be moved. The home is listed for \$5,000. This could be a potential project once the current home renovation is complete and sold.
 - 4.3 Workforce and Commercial Development – CW Coop is expanding and has purchased an additional 5 acres.
 - 4.4 Events and Fundraising – No report
- 6.0 **Old Business**
 - 6.1 Home at 214 1st Ave NW – Curtis gave an overview of the house progress. Cabinets will be in the week of November 4. Finishing work has begun and the house is expected to be ready to list the end of November.
 - 6.2 – Prairie Days final financial review – Prairie Days lost about \$5,000 last year. There will be more discussion on fundraising for this event, along with increasing

sponsorships. The Prairie Days committee has started meeting monthly and will discuss options for next year.

6.3—Fitness Center Fees—Weber reported that the City Council approved the opening of a new bank account for RAEDA so that the current RAEDA funds can be transferred out. Fitness center fees will continue to go into the current account since there is no way to change the fitness center deposit account.

6.4 SVEDA JPA Loan – Curtis reported that the application had been submitted and will notify the board when a decision has been made.

6.5—Fall edition of The Enterprise—Balken is working on the next edition and will do wrap-up stories on the fall sports seasons, an article on the home renovation project and sale of the home, and a summary of the Town Hall meeting to be held on October 30. If anyone has other ideas to submit, let Shane know. Balken will get invoices out for the ads.

7.0 New Business

7.1 Carr’s Tree Service Quote for EDA House—Weber presented a quote of \$428.50 to trim the trees at the EDA house. Curtis made a motion to have the trees trimmed, Mosher seconded, and the **motion passed**.

7.2 Santa Day Plans—Santa Day will be November 30, possibly from 3-6 p.m., followed by the tree-lighting ceremony at the Prairie Chicken. The Prairie Chix will share more information after their next meeting. Weber will contact Eric, Jordan, and Joe Tillman to discuss getting the lights put up. Final plans will be made at the November 20 meeting.

7.3—Town Hall Meeting Plan—Curtis went over the presentation with the group and will work with Weber on assigning slides. The meeting is set for October 30 from 7 to 8 p.m. Cookies and lemonade will be served.

7.4 – WCI Component Fund—The WCI component fund application was discussed, and the group filled out the information. The fund will be named “Rothsay Area Community Fund,” and its purpose is “to improve the community of Rothsay and the surrounding area.” The initial advisory committee will be made up of RAEDA board members, and the representative contacts will be Stacy Honer and Heather Weber.

7.5—Leadership Team Vacancy—Craig Sullivan has stepped down from the leadership team. John Reber has volunteered to fill the position. Curtis made a motion to bring John’s name to the City Council to be appointed to the seat. Weber seconded, and the **motion carried**.

8.0 Action Item Takeaways

- Balken will get invoices out for The Enterprise ads.
- Weber will contact Eric, Jordan, and Joe about getting lights up at the Prairie Chicken.
- Weber will finalize the Component Fund application with the City Council and turn it in to WCI.
- Curtis will finalize the Town Hall presentation and get it to Weber to send out to the group.

9.0 Adjourn 8:50 PM

Motion by Weber; 2nd by Curtis and Carried

Respectfully Submitted

Stephanie Curtis; RAEDA Board Member

Rothsay Areawide EDA Prairie Days MEETING

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Due to the lack of a quorum, no meeting was held.

Order of Agenda

1.0 Call to Order

2.0 Committees

- 2.1 Social Media and Marketing
- 2.2 Events
- 2.3 Sponsors and Fundraising
- 2.4 Volunteers

3.0 Old Business

4.0 New Business

- 4.1 Committee leads and members
- 4.2 Events to schedule
- 4.3 Sponsorship plan/fundraising plan

5.0 Action Item Takeaways

6.0 Adjourn