

Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY CITY HALL

DATE: **November 20, 2024**

TIME: **7 PM**

ORDER OF AGENDA

1.0 **Call to Order** by President Heather Weber at 7:00PM; others present were board members Steph Curtis, Cecil Mosher, Shane Balken, Jim Boyce, Stacy Honer, and John Reber
Absent:

2.0 **Approval of Agenda**

Curtis moved to approve the agenda with two additions 6.5, WCI Component Roster and 6.6 Grocery Store, seconded by Mosher, carried.

3.0 **Approval of Minutes and Financial Reports**

3.1 Approval of October meeting minutes

– **Motion to approve by Reber with a correction to attendance, 2nd by Boyce and carried.**

3.2 Review and Approve Financials

3.2.1 - Checking and Savings - Statement of Checking reviewed. Checking balance is \$94,811.63, savings balance is \$9,518.15.

-Weber made a motion to approve financials, seconded by Curtis, motion carried.

Bills were presented from Ottertail Power for the EDA house, Honer will pay them. Utilities are pre-approved under a previous motion.

4.0 **Committee Reports; if any**

4.1 Social Media and Marketing –Curtis will continue to do Facebook posts on the tree lighting event to be held November 30th and the house which is nearing completion.

4.2 Housing and Consumer Services –Balken shared that the house to be moved discussed at the previous meeting in Barnesville is pending. He had reached out to a realtor and let them know if it falls through to let him know.

4.3 Workforce and Commercial Development – No report.

4.4 Events and Fundraising – Prairie Days meeting was held before this meeting.

6.0 **Old Business**

6.1 Home at 214 1st Ave NW – Curtis gave an update on progress of the home. Still hoping to be finished by the end of November or early December. Curtis will look for appliance sales around Black Friday.

6.1.1 Sale options/listing price - Balken will contact three realtors to discuss contracts for listing the home.

6.2 – Fitness Center Fees – Honer is still working on getting the bank account established and funds transferred over for the new account.

6.3 SVEDA JPA Loan – Justin Neppi contacted Curtis with a couple of questions and will be bringing the request to the next board meeting. We anticipate knowing something by the December meeting.

6.4 Fall edition of the Rothsay Enterprise – This has been delayed, still finalizing content. Balken will get ad invoices out.

6.4.1 –Expanded collaboration efforts with the school and city pending for 2025- Balken is meeting with the school board on Monday, November 25, to discuss a possible collaboration of efforts for future Rothsay Enterprise editions.

6.5 – WCI Component Roster – Weber read the Confidentiality and Records Retention Statement. Each board member was added to the roster for the WCI component fund. The donation page is live so people can now go online to make tax deductible donations to RAEDA. **Honer made a motion to accept the statement, Boyce seconded, motion carried.** Weber will return the items to WCI for filing with component fund documentation.

6.6 – Grocery Store – Balken contacted the new owners of the Barnesville Grocery store who officially take over in January. He inquired about possibly looking into a satellite option to have a small grocery store located in Rothsay. The owner is willing to investigate it and work with us on some ideas.

7.0 New Business

7.1 Santa Day Plans – Santa Day will be November 30. The tree lighting ceremony will follow at 5 p.m.

7.1.1 –Schedule, order of events, speakers – Cookies and hot chocolate will be served and singing by the HS choir students and community will take place for the first 10-15 minutes. Mayor Tillman will do the welcome and thank everyone for coming before lighting the tree and pergola. Mosher will check with the Rothsay Truck Stop on donating cookies.

7.2 –Barnesville Home for sale to be moved- The home is pending, see notes above.

7.3 – Leadership Roles and Organization Structure – Due to Balken transitioning to Mayor and Weber joining the City Council, Weber is planning to step down as President of RAEDA but will remain on the board. More discussion will be held at the December meeting to determine who is able or willing to take on the President role which may require other duties to shift.

8.0 Action Item Takeaways

- Balken will get invoices out for The Enterprise ads.

9.0 Adjourn 8:25 PM

Motion by Reber; 2nd by Curtis and Carried

Respectfully Submitted

Stephanie Curtis; RAEDA Board Member

Rothsay Areawide EDA Prairie Days MEETING

Approved Minutes

ROTHSAY CITY HALL

DATE: **November 20, 2024**

TIME: **6 PM**

Attendees: Shane Balken, Jim Boyce, Heather Weber, Stephanie Curtis, Cecil Mosher, Stacy Honer

Order of Agenda

1.0 Call to Order: Weber called the meeting to order at 6:03 p.m.

2.0 Committees

2.1 Social Media and Marketing- No Report. Boyce and Curtis will co-chair this committee.

2.2 Events – No report- Weber will chair this committee.

2.3 Sponsors and Fundraising – No report. Mosher will chair this committee.

2.4 Volunteers- No report. Reber will chair this committee.

2.5 Vendors- Balken will chair this committee.

2.6 Alumni Auction – more discussion to come.

3.0 Old Business

4.0 New Business

4.1 Committee leads and members – Discussion was held around each committee- see above notes on who agreed to chair each committee.

4.2 Events to schedule – The following events were discussed:

Pedal Pull, watermelon feed, fireworks, Bingo at the REC, Alumni gathering/auction, parade, and car show.

4.3 Sponsorship plan/fundraising plan – Mosher will start to come up with a plan for fundraising and begin talking to businesses in the community.

5.0 Action Item Takeaways

- Weber will contact Kellie to reserve the REC.
- Weber will contact Schleeter about the Fire Department sponsoring fireworks

6.0 Adjourn – Boyce made a motion to adjourn the meeting, Honer seconded it, motion carried.